

Dingwall Academy



Handbook 2013



Rector

Mrs K Cormack B Ed (Hons) B Sc

Depute Rectors

Lower School (1st and 2nd years) Mr M Di Carlo Dip Tech Ed
Middle School (3rd and 4th years) Ms L Gordon B Sc (Hons)
Upper School (5th and 6th years) Mr D MacIntosh B Ed (Hons)
Support for Learning Mr S Gaffney B Ed (Hons)

The School Address is
The Academy, Dingwall, Ross-shire IV15 9LT

Telephone 01349 869860
Fax 01349 869886
E-mail: dingwall.academy@highland.gov.uk
Website: dingwallacademy.com

Present Roll - 1126
Stages Covered - S1 to S6

Dingwall Academy

Daily Timetable

Monday to Thursday

Period 1	8.50am – 9.40am
Period 2	9.40am – 10.30am
Period 3	10.30am – 11.20am
Interval	11.20am – 11.35am
Period 4	11.35pm – 12.25pm
Period 5	12.25pm – 1.15pm
Lunch	1.15pm – 2.00pm
Period 6	2.00pm – 2.50pm
Period 7	2.50pm – 3.40pm

Friday

Period 1	8.50am – 9.40am
Period 2	9.40am – 10.30am
Interval	10.30am – 10.45am
Period 3	10.45am – 11.35pm
Period 4	11.35pm – 12.25pm
Lunch	12.25pm – 1.10pm
Period 5	1.10pm – 2.00pm

Contents – Index	Page
Absence and Leave of Absence	16
Additional Support Needs	8
Adverse weather	20
Announcements	18
Anti-Bullying Policy	10
Appendices	
	Plan of School
	SQA Examination Results
Assembly	18
Assessment and Reports	6
Books	23
Buddy System	12
Bullying	10
Café Bar	19
Careers	18
Child Protection	13
Classes (Mixed Ability, Setting)	6
Community Education	12
Complaints / Concerns / Comments	13
Curriculum	7
Damage	18
Data Protection	13
Discipline	
	Corridor
	General
	On School Buses
	Sanctions
Educational Aims and Objectives	6
Employment outwith School hours	23
Education Maintenance Allowance	24
Entitlement	11
Extra Curricular Activities	25
Examinations (Public)	6
Holidays	24
Homework	6
House System	20
Illness or Injury	17
Integrated Community School	10
Leaving Dates	24
Leaver's Form	23
Lockers	18
Lost Property	18
Medical Service	17
Out-of-school Book	16
Packed Lunches	19
Parent Council	11
Parental Email Contacts	12
Parental Visits to School	12
Physical Education	21
Prefects	12
Pupil Aims	16
Pupil Council	20
Pupil Support	8
Refund of Travelling Expenses	22
Registration	16
School Dress	20
School Meals	19
School Transport	11
Scotxed	14
Spiritual, Moral, Social and Cultural Policy	10
Staff List	4&5
Useful Links	25
Valuables	19
Weather Conditions	20

SMT		Tel Ext	MATHS		Rm	Tel Ext
Rector - Mrs Karen A Cormack		201	Staff Base		230	339
Depute Rector LSO - Mr M Di Carlo		203	FH Mrs J Raeburn		232	340
Depute Rector MSO - Ms L Gordon		202			231	344
Depute Rector USO - Mr D MacIntosh		204	Mr M Boardman		234	343
Depute Rector P.Support - Mr S Gaffney		205	Miss J Campbell		225	346
			Mr R Courts		224	347
			Mr D Finney		222	348
			Mr A Kilpatrick		233	341
			Mr M MacBeath		235	342
			Mrs A Hannah		228	345
GUIDANCE		Rm	ENGLISH		Rm	Tel Ext
PT Mrs R Merrell	NOVAR	14c	Staff Base	206	323	
PT Mrs V MacLennan	BRAHAN	15	FH Mr N Green	202	319	
PT Mrs K Watson	FAIRBURN	15	Miss M O'Boyle	201	320	
PT Mrs S Parke	TULLOCH	15	Ms T Fraser	203	321	
PT Mrs E Fyfe	WYVIS	14c	Tutorial Room / PSE Class	204	318	
PUPIL SUPPORT		Rm	RMPS PT Mr B McGee		128	309
PT Learning Support Mrs H Carey		5	Mr I Watt	129	310	
Life Skills Classroom		1	CDT		Rm	Tel Ext
Tutorial		4	Staff Base - CDT	30	249	
PSE Classroom		11	FH Mr J Ross	33	251	
Tutorial Room		6	Mrs B Kendall	32	258	
Tutorial Room		6a	Mr C Hier	31	260	
Tutorial		7	Mr J B Murray	28	261	
Mrs A Campbell		3	Mr C M Robertson	27	259	
Mr M Middleton (Autism Base)		1	Mr J Fulton (Technician) Machine Shop		252	
Miss A Fraser		3	Woodwork Classroom	34	250	
Mrs I Macleod		3	ART & MUSIC			
Mrs H Carey		5	ART Staff Base	220	333	
Ms J Wilson		3	FH Mrs K Trimble	223	335	
Mr G Macfarlane		1	Mrs L Sharp w Th F / Ms K Slaven M Tu	229	338	
Mrs K Thomson		3	Mrs E Wilson	226	336	
Mrs N McLean		3	Miss Fegan	219	332	
Mrs L Morton		13	Portfolio Room	221	334	
Mr D A Simpson		3	Ceramics Room / Ms K Slaven w Th	227	337	
Mrs E Munro		3	MUSIC Staff Base	117	273	
Mrs M Kinsman		8	Recording Studio	121	269	
Mrs M Eagleson		8	Mrs D Fordyce	118	272	
Mr K Gilchrist		8	Mrs K MacLennan	119	271	
Mr D Graham		8	Mrs L Rickard	119	271	
Tutorial (Careers)		9	INSTRUMENTAL TUTORS			
Auxiliary Base		10	Music Classroom	120	270	
Behaviour Support		13a	Mrs R Farmer	PR C	273	
SOCIAL SUBJECTS		Rm	Mr D Evans	PR A	273	
Staff Base		116	Mrs H Hook	PR B	273	
Tutorial Classroom		111	Mr C Macdonald	PR H	273	
FH Mrs S Reid		114	LANGUAGES		Rm	Tel Ext
GEOGRAPHY			Staff Base	105	278	
Miss S Forsyth		113	FH Mrs J S Mackintosh	104	282	
Miss S Tullis		112		110	277	
Mrs C Lewthwaite		115	Mrs M Easton	102	281	
HISTORY			Mrs F Knotts	101	280	
Mr S Lyall		123	Mrs J Drennan	108	276	
Mrs J Sinclair		124	Mrs N Macleod	102	281	
Miss E Welsh (Probationer)		109	Miss C Rowe	103	279	
MODERN STUDIES			Mr N Macarthur	106	284	
Miss H Fulton		125	Mr I MacIllechiar	107	285	
BUSINESS & COMPUTER EDUCATION			SCIENCES		Rm	Tel Ext
FH Mrs C Robertson		211	Staff Base	140	299	
Staff Base		215	FH Mr K McKay	135	307	
Tutorial Room		214	Mrs A Cairncross	143	302	
Mrs B Mackie		216	Miss F Dzialdowski	144	304	
Mrs L M Barclay		218	Miss S Canham	133	308	
Mrs K Calder		217	Mr A Love	145	303	
Mrs L Grieve		212	Miss A C Gould	137	306	
Miss S Swallow		213	Tutorial Room	138	297	
HEALTH & NUTRITION			PT Physics Mr B J Reid		132	294
FH Mr M Dillon		PE	Mr J Kerr	136	296	
HFT Staff Base		37	Mr D Thomson	134	295	
HFT classroom		35				
Mrs G Turner		36				
Mrs A Mackenzie		39				
Mrs M R Windsor		38				
PE Staff Base		22				
PE Classroom		21				
Miss L Bennie		PE				
Mr M Morton		PE				
Mrs P Barlow		PE				
Mrs K Wood		PE				
Mr K McKie		PE				

DEAF BASE	Rm	Tel Ext	OFFICE Tel: 869860 Fax: 869886	Tel Ext
Mrs Linda Shorrocks	8	241	Switchboard	0
AUXILIARIES	Rm	Tel Ext	Mrs Rachael Bannerman (Office Manager)	207
Mrs Margaret Begg	10	245	Mrs Wendy Cuthbertson	349
Mrs April Costigane	10	245	Mrs Joanie Cushnie (Reception)	0
Mrs Janette Leiper	10	245	Mrs Kim Mackenzie	352
Mrs Wendy Mackenzie	10	245	Mrs Elaine Murray	350
Mrs Sandra Macnab	10	245	Mrs Debbie Peebles	353
Mrs Laura Ross	10	245	Mrs Claire Earith	351
Mrs Margaret Stewart	10	245		
Mrs Anne Tierney	10	245	Payphone in Reception	209
Mrs Lynn Tucker	10	245	MORRISONS Tel: 869884 Fax: 867373	Tel Ext
Mrs Faye Dyer	10	245	FM Office - Ground Floor	375
Mrs Fiona Gilchrist	10	245	FM Office - Second Floor	360
	10	245	Mr James Mackenzie FM	
PUPIL SUPPORT AUXIL	Rm	Tel Ext	Mr Derek Pokorniecki FMA	
Mrs Janice Tolmie	3/13	231	Mr Alan Macleod FMA	
Mrs Jennifer Nicolson	3/13	231	Morrison's - Highland Schools Helpdesk 08448-460676	
Mrs Pam Young	3/13	231	E-mail: highlandschoolshelpdesk@morrisonfs.co.uk	
Mrs Trish Macgregor	2	239		
Mrs Elaine Locke	2	239	ACTIVE SCHOOL CO-ORDINATOR	Tel Ext
GENERAL AUXILIARIES	Rm	Tel Ext	Claire Bale (Tuesdays only)	248
Mrs Fiona Will	37	255	SNACK BAR	Tel Ext
ICT TECHNICIAN	Rm	Tel Ext	Mrs Irene Henderson	267
Mr Malcolm Cleghorn	131	311	MEDICAL SUITE	Rm Tel Ext
Server Room	-	312	Mr George Sneddon, School Nurse	17 219
Projection Room	130	265	Mrs Mairi Levack	Tel: 867178
LABORATORY TECHNICIAN	Rm	Tel Ext	LIBRARIAN	Rm Tel Ext
Mr Stephen W Dennett	139	298	Ms Elinor S Niven	Library 217
Mrs Philomena Hallford	139	298	Library Fax	Library 869868
S6 COMMON ROOM	29	262	Library Main Desk (tel 869869)	Library 214
COOK SUPERVISOR	Rm	Tel Ext	Enquiry Desk	Library 359
Stacey Duncan	Canteen	263	Stock Room	Library 215
EXTERNAL AGENCIES			Office	Library 216
Primary Mental Health Worker			Video Conference Room	V/ Conf 212
John Sinclair Tel: 867178			Childrens' Service Worker	Rm Tel Ext
Mrs C Lewthwaite			Mrs Judith Brissenden	20 218
Educational Psychologist			Mr Jamie Richards	
Neil Brown Tel: 86344			Social Work, Fodderty Way	01349 868700
Youth Workers			Area Education Centre	01349 863441
Lindsay McGarry / Fiona Richardson Tel:			Staffing Unit	01349 860970
Fujitsu Tel: 01463 702 702			Dingwall Leisure Centre	01349 864226
or email: service.desk@highland.gov.uk			Highland Football Academy	01349 863399
			North Highland College - AIness	01349 882545
			Inverness College	01463 273000
			Careers Scotland	01349 853666
			Dingwall Primary	01349 862081
			Oakwood Childrens Home	01349 862567
			Dingwall Police Station	01349 862444
			Raigmore Hospital	01463 704000

NOTES FOR PARENTS

Educational Aims and Objectives

School Vision & Aims

A school with a sense of community – a school, where by taking a collective responsibility, pupils and staff have the opportunity to achieve extraordinary things.

The values of the school are Respect, Responsibility, Honesty and Determination. These were chosen after consultation with staff, parents and pupils.

The aims of the school are to provide pupils with the opportunities and experiences that will allow them to develop the four capacities of a curriculum for excellence.

- Successful Learners
- Confident Individuals
- Responsible Citizens
- Effective Contributors

Mixed Ability Classes and Setting

Dingwall Academy is a comprehensive school. All classes in S1 will be arranged on a mixed ability basis but limited setting may occur. In S2 & S3 the mixed ability arrangement generally continues. In S4 -S6, classes in most subjects are set by ability in the subject.

National Examinations

All pupils in S4 - S6 work for presentation in national examinations, normally those under the auspices of the SQA. Pupils will be advised by subject teachers, Pupil Support teachers and senior promoted staff of their likely chances of success and the requirements of any careers envisaged. The Careers Officer will be involved in these discussions, as will, of course, the parents. The school will offer advice and recommendations, but at the end of the day the school policy is that the pupil and the parents will make the final decision about presentation.

Assessment and Reports

In S1 - S3 assessment of pupil progress is achieved by Subject Departments either through the setting of examinations in November and/or May or by a form of continuous assessment. In S4 - S6 there are 'prelim' examinations in December and in February in preparation for the national examinations in May/June. Reporting of pupils' progress to parents will take the form appropriate to the assessment.

Homework

Homework is an integral part of the life and work of the school. It plays a large part in the life of the pupil and is a means of communication and continuity between school and parent. A homework diary is provided for all pupils in S1-S4 and parents/carers are encouraged to check this regularly.

Homework is set for the following reasons

- to consolidate and extend learning
- to complete unfinished work
- to catch up after absence
- to relate school work to life at home
- to teach pupils the self-discipline of learning
- to develop sound patterns and skills of work and study
- to revise, especially before tests and exams

When homework is set, it must be done. It is an extension of work begun at school, and presents an opportunity for parents to understand some of the working of the school, in addition to providing a vehicle for communication with their children about the curriculum.

The following procedures should be followed to contact the school

- by letter to the appropriate Depute Rector
- by telephone to the appropriate Depute Rector to arrange an appointment
- by comment on the Report Receipt Slip

The School will contact Parents using the following procedures

- 'early-warning' letter from the appropriate Depute Rector
- Underachieving Form
- personal teacher/parent interview at Contact Evenings
- telephone in extreme and/or urgent cases

Following failure to complete homework, a range of sanctions are available to staff which will be used to ensure compliance with the school's policy and discipline. Letters will be sent home to parents when appropriate. Serious breaches will result in the matter being referred to the Faculty Head. If this fails, the matter is referred to the appropriate Depute Rector.

The total time for homework per evening per child should not generally exceed:-

S1 and S2	-	one hour
S3	-	one and a half hours
S4/5/6	-	two hours

Curriculum

In S1 and S2 all or most pupils follow a common course which includes English, Mathematics, French, German, British Sign Language or Gaelic, History, Geography, Science, Craft, Design and Technology, Home Economics, Art, Music, Physical Education, Religious Education, Social Education, Information Technology and Assembly. Subject descriptions are given in the booklet 'Courses in S1 and S2' which every P7 pupil receives prior to enrolment. In S1 and S2 pupils also follow 4 interdisciplinary courses throughout the session. These courses have a strong practical base and encourage pupils to make links between subject areas.

In accordance with Government and Council guidelines, all pupils study their chosen Language from S1 to the end of S3. All pupils in S1 do French, German, British Sign Language Gaelic or Gaidhlig.

In S3 pupils continue to follow a broad general education but make subject choices within curriculum areas. At the start of S4 pupils finalise their subjects for National exams.

Pupils in S4 follow courses leading to presentation at National 3,4 or 5.

Pupils in S5 and S6 follow courses leading to presentation at Higher, Intermediate 2, Intermediate 1 or Advanced Higher.

In S6 pupils may study for the Advanced Higher if they have already passed in the Higher grade in these subjects. Details of all of these courses are contained in the booklet 'Courses in S5 and S6' which is issued to all pupils in S4 and S5 in the second term.

Course booklets and Option Forms are available to view or download from the website.

Most courses in S3 - S6 have elements of Physical Education, Religious Education and Personal, Social and Health Education (PSHE) in them.

Parents who wish to have their child withdrawn from Religious Education should inform the Rector, and arrangements will be made for Private study in the Religious Education period.

Pupil Support

The aim of the Support Team is to ensure that the pupils are fully supported to allow them to reach their full potential, both in and out of school.

The Team is led by Mr Gaffney, the Depute Rector (Support for Learning) and he is supported by five Principal Teachers (Pupil Support) and one Principal Teacher Learning Support.

Each Principal Teacher (Pupil Support) is responsible for one of the five houses -
Brahan: Mrs MacLennan (Acting); Fairburn: Mrs Watson; Novar: Mrs Merrell; Tulloch: Mrs Parke; Wyvis: Mrs Fyfe.

They are responsible for the Pastoral, Curricular and Vocational care of the pupils within that House.

During a pupil's school career, they will be interviewed at least once per session by their PT Pupil Support. Where any problems have become apparent, the pupil should make contact with the Principal Teacher, who is also the designated person for parents to contact.

Their role is also to help the pupil with any personal problems or worries and to be the first line of contact between school and home. Parents are encouraged to get to know their child's Principal Teacher (Pupil Support) and to keep the school informed of anything affecting their child's progress.

While the PT will liaise closely with school staff, there may be situations where other agencies may be asked for advice/assistance and this will be in line with GIRFEC procedures.

The Pupil Support Offices are located in the support wing at the west of the ground floor.

A considerable amount of the Principal Teacher's time is devoted to teaching Personal and Social Education. Information and advice on school courses and links to careers are explained and discussed. The advice will be based on a realistic appraisal of the pupil's prospects and considerations of their career aspirations.

The pupil will also receive advice and assistance on completing application forms for the workplace/colleges/universities and interview techniques.

A wide range of Health and Social Issues are also covered within the programme.

Additional Support Needs

All children need support to help them learn. Some children require more help than others. We follow The Highland Practice Model staged approach to assessing, identifying and supporting additional support needs. In this model every child has a 'named person' who is responsible for

making sure that the child or young person has the right help to support his/her development and well-being.

If you have a concern about your child, please contact your child's Principal Teacher Pupil Support.

Sometimes a Child's Plan may be put in place to help organise, monitor and regularly review your child's progress.

If you wish to find out more about The Highland Practice Model or the Child's Plan you can access more information at :

<http://www.highland.gov.uk/learninghere/supportforlearners/generalguidance/planning/>

There are also Information sheets available at: www.chipplus.org.uk click on Education.

Pupils have additional support needs when they experience barriers to their learning, achievement and full participation in the life of the school. The barrier or barriers may also relate to pupils' physical, sensory or intellectual disabilities, to emotional and social needs, challenging behaviour, autistic spectrum disorders and communication difficulties and to chronic illness and absence from school. The spectrum of additional support needs range from those which are long term, profound and complex to those which are short term and quickly met.

Dingwall Academy aims to work with the pupil and his/her parent(s) and carer(s) to ensure that the barriers are removed, overcome or minimised to enable pupils with additional support needs fulfil their potential.

To enable the school to do this, a Principal Teacher Learning Support – Mrs Carey, leads a team of specialist teachers and auxiliaries whose task is to support pupils with additional support needs.

The aim of the team is to assess and identify pupil needs at the earliest opportunity. Through effective liaison with Associated Primaries, this can begin as early as Primary 6/7 so that support is in place on entry to the Academy. If a pupil develops needs at any stage, the team will be responsible for helping to identify these needs and if required, introduce Individual Education Programmes, Child Plans and Coordinated Support Plans to ensure all partners are aware of the approach being taken.. This will allow the appropriate support to be put in place in mainstream classes, tutorials, bases and for assessments.

Where such pupils are placed full-time or part-time in mainstream classes, it is expected that mainstream teaching staff will receive the necessary support and advice from their colleagues in the team, through consultation and/or through team or co-operative teaching and/or through withdrawal. Pupils with Additional Support Needs will be integrated as much as possible depending on each pupil's individual needs.

A number of pupils with greater and/or more complex needs will be placed under the care of the Principal Teacher Learning Support who will have specific responsibility for ensuring that their needs are met.

Pupils may approach the Rector, the appropriate Depute Rector, Principal Teacher or Support Teacher at any time for advice or to make appointments. If parents wish to discuss anything, they are asked to write or telephone the school to make an appointment (Dingwall 869860).

Integrated Community School

As part of the Executive's New Community School initiative, Dingwall has a Childrens' Service Worker, based in the school. She helps to provide an inclusive approach to pupil welfare by linking with school, home and external agencies. This provides a very valuable link with parents and is able to meet with parents/carers and pupils in their home. The Depute Rector, Support for Learning coordinates a fortnightly meeting of NCS staff and other agencies including Health, Educational Psychologist to consider how best to meet the needs of pupils experiencing significant difficulties. This group uses a Solution Focused approach involving both parents and pupils.

Discipline - Sanctions

A Code of Behaviour is distributed to all pupils. This lists acceptable and unacceptable behaviour in classrooms and corridors. The school operates a discipline system which begins with a clear warning about behaviour. If this fails to have an effect, a Level One Consequence is issued and if this is not effective or is not returned, a 10 minute detention at the start of lunch is given. If it appears that a pupil is giving regular cause for concern, the parents will be invited to come to the school to discuss the problem.

Parents are issued with the school's Guidelines and we welcome comments.

In the most serious cases the Rector may exclude a pupil for a shorter or longer period according to the procedures laid down by the authority. The school has a Behaviour Support Base where trained staff supervise pupils who would otherwise be excluded or are referred by Senior Management for inappropriate behaviour. If a teacher decides to use 30 minute lunch or 1 hour after school detention as a sanction, the parent will usually be informed in writing in advance of the date and time when the detention will take place. Detention will usually take place during the second half of the lunch hour, or immediately following close of school. Parents are encouraged to discuss any problem(s) of which they become aware.

A full copy of the Behaviour Code is available to view on the school website.

Policy in relation to development of pupils' spiritual, moral and social and cultural values

Dingwall Academy bases its policy for the above on Christian values and traditions, which have also much in common with many other religious faiths. Its Religious Education programmes are based on national curricular guidelines for Religious Education. Worship is normally conducted in regular Christian Assemblies and at Christmas and Easter for all year groups. The development of pupils' spiritual, moral, social and cultural values also permeates the school's Personal and Social Education programmes, which are delivered by Pupil Support teachers. The same principles underlie the whole ethos of the school.

Bullying

The school operates an anti-bullying policy, copies of which are made available to all parents and pupils. In its simplest form, the policy is: **Bullying of any kind is unacceptable in Dingwall Academy.** This is taken to mean racial, sexual, homophobic and sectarian bullying and bullying because of disability or learning difficulty. Pupils and Parents should alert a member of the

teaching staff, Support team, or Senior Management of any instances of bullying as soon as possible. Action will be taken immediately.

Learning and Teaching Policy

The school has a Learning and Teaching Policy, copies of which are available from the Main Office. Although primarily intended for teaching staff, there is an important role for parents to play in the process of learning and teaching and the following responsibilities for parents are mentioned in the body of the policy. Parents should ensure that

- they monitor homework, note deadlines and take an interest in work
- they provide, where possible, study facilities
- pupils attend school regularly
- they attend parents evenings
- a proper balance is kept between school work/part-time employment/social life
- they keep the school informed of any factors which might affect their child's progress at school

School Transport

Free transport to school is provided for pupils living beyond a 3 mile radius, provided they live within the school's catchment area. Application forms are available from the Main School Office. Parents living outwith the catchment area who wish to send their children to Dingwall Academy are required to make their own transport arrangements at their own expense.

Any parent who might require financial assistance with transport of children to school should contact the Area Education Office, Castle Street, Dingwall (Telephone 01349 863441).

Entitlement

Because pupils are entitled to participate fully in a learning community which promotes equality of opportunity and seeks to protect against all forms of individual and institutional discrimination, we seek to base this entitlement on the following legislation:

- Children (Scotland) Act 1995
- Education (Additional Support for Learning) (Scotland) Act 2004 and 2009
- Education (Scotland) Act 1980
- Human Rights Act 1998
- Race Relations (Amendment) Act 2000
- Sex Discrimination Act 1975
- Standards in Scotland's Schools Act 2000

Parent Council

The function of this body is to:

- support the school in its work with pupils
- represent the views of parents
- promote contact between school, parents, pupils and the community
- report to the parent forum

Current members are : Heather Thornton (chair), Linda Watson (Secretary), Sam Blyth, Nigel Greenwood, Sandra Rea, Anita Munro, Dr Gary Kerr, Dawn Morgan, Laura Ross (Treasurer), Mike Evans, Alison MacLeod, Jo Downie and Stephen Mackenzie.

Any parents interested in joining the parent council are encouraged to contact the school.

Buddy System

Sixth year volunteers are given a day's training in June to enable them to link with new First Year pupils as 'buddies'. Their function is to befriend and assist the newcomers and to generally act as a guide and mentor. Sixth year pupils also support S1 pupils as Book Buddies and Subject Buddies.

Prefects

Sixth year pupils who are elected to be Prefects play a significant role in the running of the school.

On a daily basis they monitor corridors, the canteen and social areas during interval and lunch times maintaining order and developing positive relationships with younger pupils.

Prefects all serve on at least one committee. This year's committees are Social, Fund Raising, Charities, Environment, Community, Peer Mediation, Rotas, Arts, Yearbook, Sports and Inter-House. Each committee meets regularly and reports to the Captains. These committees give prefects a genuine opportunity to influence the running of the school.

Prefects are positive role models for younger pupils and gain a great deal from the added responsibility they are given.

Community Education

The school is prepared to admit into senior classes, adults, aged 20 or over, who may wish to prepare for National Examinations. Applications should be made to the Rector. This service would be of particular value to adults who cannot attend an appropriate Community Education class.

Parent Email Contacts

All parents are asked to provide the school with an email address. Newsletters and other information will be issued via email.

We are keen to share good news, so if you have any items / achievements for inclusion in the Newsletter please email or phone at any time.

Parental Visits to School

Contact meetings for parents are normally held on a number of occasions during the session. The pattern has been:-

Early October	for parents of pupils in S1
November	for parents of pupils in S3 to discuss Option Choices with staff
Early February	for parents of pupils in S4 to discuss Option Choices with staff
Late February	for parents of pupils in S5/6 to discuss Option Choices with staff
Early May	for parents of pupils in S1
Late May	for parents of pupils in S2

Parents of S1 pupils are invited to attend an informal ‘time to chat’ to meet their Child’s Principal Teacher (Pupil Support) and have a brief tour of the school in October.

A UCAS information evening is held in late September for parents of S6 pupils in preparation for their applications to University.

Parents who wish specific reports on their child's progress at any time are welcome to make an appointment with the appropriate Depute Rector or the Rector.

Arrangements are made for pupils enrolling at the Academy at the start of the session to see round the buildings in June, and to spend three days in their classes as part of the Primary-Secondary Induction programme. For parents enrolling their child during the session and who wish to see round, arrangements may be made by applying to the Rector.

Complaints / Concerns / Comments

Any feedback (good or bad) is always welcome at any time. Please feel free to either email the school, or contact the appropriate Depute, or the Rector.

Child Protection

From time to time incidents can occur within the school setting which cause concern and could indicate that a pupil is suffering some form of abuse.

In terms of Highland Child Protection Committee Inter-Agency Protection Guidelines, Education Service staff **must** report such incidents to Social Work Services which can lead to a joint Social Work/Police investigation.

All agencies involved in Child Protection are obliged to make the welfare of children their paramount consideration and this will be the priority for Education Service staff.

The School has a Child Protection Policy, copies of which are available to parents on request.

More information about Child Protection Procedures within Highland can be obtained from the Child Protection Development Officer, Pene Rowe, Highland Child Protection Committee, Kinmylies Building, Leachkin Road, Inverness, IV3 8NN – Telephone 01463 703483, Fax (01463) 713237.

Data Protection

Any information you have supplied/any information gathered from or about pupils will be used only for the purpose for which it was provided and any relevant procedures following from this.

This data will be maintained in accordance with the Act and will not be passed onto any other organisation without your prior approval unless this is a legal requirement.

Transferring Educational Data About Pupils

Education authorities and the Scottish Government have collected data about pupils on paper forms for many years. We are now working together to transfer data electronically through the ScotXed programme.

What pupil data will be collected and transferred?

Data on each pupil is collected by local authorities and Scottish Government. The data collected and transferred covers areas such as date of birth, postcode, registration for free-school meals, whether a pupil is looked after by his/her local authority, additional support needs including disability, attendance, absence and exclusions from school. Pupil names and addresses are collected by their school and education authority but they are **not** passed to Scottish Government. Your postcode is the only part of your address that is transferred. Data is held securely and no information on individual pupils can or would be published by Scottish Government.

Providing national identity and ethnic background data is entirely voluntary. You can choose the 'not disclosed' option if you do not want to provide this data. However, we hope that the explanations contained in this message and on our website will help you understand the importance of providing the data.

Why do we need your data?

In order to make the best decisions about how to improve our education service, Scottish Government and education authorities need accurate, up-to-date data about our pupils. We are keen to help all our pupils do well in all aspects of school life and achieve better exam results. Accurate and up-to-date data allows Scottish Government, education authorities and schools to:

- plan and deliver better policies for the benefit of all pupils,
- plan and deliver better policies for the benefit of specific groups of pupils,
- better understand some of the factors that influence pupil attainment and achievement,
- target resources better.

Your data protection rights

The collection, transfer, processing and sharing of ScotXed data is done in accordance with the Data Protection Act (1998). We also comply with the National Statistics Code of Practice requirements and other legislation related to safeguarding the confidentiality of data. The Data Protection Act gives you the right to know how we will use your data. This message can give only a brief description of how we use data. Fuller details of the uses of pupil data can be found on the ScotXed website (www.scotxed.net).

Scottish Government works with a range of partners including HM Inspectorate of Education and the Scottish Qualifications Authority. On occasion, we will make individual data available to partners and also academic institutions to carry out research and statistical analysis. In addition, we will provide our partners with information they need in order to fulfil their official responsibilities. Any sharing of data will be done under the strict control and prior agreement of the Data Access Panel in Scottish Government, which will ensure that no individual level data will be made public as a result of the data sharing and that these data will not be used to take any actions in respect of an individual.

Concerns

If you have any concerns about the ScotXed data collections you can email the Senior Statistician, Peter Whitehouse, at Peter.Whitehouse@scotland.gsi.gov.uk or write to The ScotXed Support Office, Scottish Government, Area 1B, Victoria Quay, Leith, EH6 6QQ. Alternative versions of this page are available, on request from the ScotXed Support Office, in other languages, audio tape, braille and large print.

Want more information?

Further details about ScotXed data exchanges are available on the ScotXed website, www.scotxed.net.

NOTES AND RULES FOR PUPILS

Pupil Aims

Our Aims are

- To learn as best we can according to our abilities in a fair environment
- To make the most of our time in school and our life after school
- To respect ourselves and other people's property, views and lifestyles
- To be supported by our teachers and to support each other
- To develop the skills which will prepare us for adult life
- To be responsible, self-disciplined, caring, independent and to reach our potential
- To expect our teachers to take account of our views
- To be provided with the help we need to do the best we can

Registration

Registration is taken period by period throughout the day. Discrepancies are notified to the Office. This is done electronically and a report is produced for the purpose of the fire drill. If you are late, you must obtain a late slip from the Main Office. Lateness will be recorded as valid or invalid, depending on the circumstances. On no account may a pupil alter the Attendance slip.

Persistent lateness will lead to a Level 1 Consequence. Continued lateness will result in a monitoring programme where pupils are expected to make up any lost time at detention.

Absence

When you return to school you must bring an Absence Note signed by your parent or guardian and hand it in to the school office.

The School would also appreciate a phone call from your parents telling us what is wrong with you. The school will contact home by telephone after a pupil has been absent for more than three days, or on the first day of absence for first years. A groupcall system of text messages and/or answerphone calls to homes operates to give an immediate check on absence.

Leave of Absence

If you know you will have to be off school for some reason, bring a note from home explaining why and asking permission. This letter should be taken to the Depute Rector, and if permission is granted, handed to your pupil support teacher.

The Out of School Book

If you have to leave the Academy during the day, except at lunch hour, you must have permission to do so. This is done by obtaining a permission slip from a Depute.

Before Period 1, go to the Main Office and write your Name, Class, Time of Appointment and Destination in the **Out of School Book** which is on the counter. If you have to walk to the Hospital/Surgery/Clinic, you are allowed to leave 15 minutes before your appointment. Before leaving school, return to the office and put the time of your departure in the correct column. On your return to school, sign in by recording the time of your return.

For any appointment which takes you away from school eg doctor, dentist, interview, you must produce your appointment card or a letter from a parent and show it to the office staff. Should your appointment be early in the morning, you must produce this card on the previous school day and sign the **Out of School Book**.

Anyone unable to carry out these procedures at the correct time because of late buses should do so immediately after signing the **late book** and obtaining a late slip from a Depute.

Illness or Injury

If you feel ill, tell the teacher. **Do not leave school without permission**. If someone is injured, tell a member of staff immediately. If the pupil is likely to have a broken limb, **do not move him/her**. The school will make arrangements for transport to hospital and will inform parents. If you suffer from any disability please let your teachers know about it, or get your parents to write a letter to the Rector. This would include allergies, hearing or eyesight difficulties and temporary conditions. If a pupil is too ill to continue in class, parents/carers will be asked to come in to take him/her home.

Medical Service

The School Nurse and School Doctor provide care within the school environment. They are available to support and advise families and teachers regarding a wide range of problems. They screen and advise, but do not treat.

Any pupil who would like an appointment with the School Nurse should initially contact their Principal Teacher (Pupil Support).

Corridor Discipline

When using corridors:-

- Keep to the **Right**.
- Do not move more than two abreast.
- Move smartly but do not run.
- During the interval and lunch hour, no one must loiter in the teaching areas. All pupils should use the Social Areas, Canteen or outside facilities.
- When you have bought what you want at the Café Bar, move away.
- Drop any litter in one of the litter bins, not on the floor. No food or drink should be consumed in any corridor or classroom.
- If you have been playing football, hockey etc after school on a muddy playing field, take your boots off at the back door before coming in. On no account use the **front door when wearing football boots, spikes etc**.

Lockers

The school has 644 lockers which are available to pupils on payment of a small fee. The lockers are to be used only at break times, not between periods. Applications should be made to the main school office.

General Discipline

You must obey instructions given by any of the Staff or Facilities Managers in or around the School or by Drivers on the School buses.

You are not allowed to smoke in or around the school, on your way to school or on your way home from school. Smoking is both dangerous to health and a possible source of fire. No cigarettes, tobacco or matches may be brought to school.

No aerosol sprays may be taken to school. You are expected to provide yourself with basic writing equipment (pen/pencil, ruler and rubber). Chewing gum is forbidden in school. Its careless disposal leads to damage to clothes and furniture. Mobile phones and personal CD/MP3 players may be brought to school but should not be used, except at break times. Phones **must be switched off in class.**

Snowballing in winter must be done well away from school buildings and snow must not be brought inside. Lunchtime detentions will usually be the immediate sanction.

Damage

If you damage any part of the School, eg break a window, or see damage being done, report immediately to a Depute Rector what has happened.

Assembly

There are regular assemblies for all year groups and special assemblies are held at Christmas and Easter. They are held in the Assembly Hall and pupils should sit by register class.

Careers

The Careers Library is situated in the main School Library. A wide variety of information is available on loan. Careers Advisers (now known as Skills Development Scotland Advisers) visit the Academy regularly, and appointments can be made by filling in a request form, available in the Library, or by contacting them directly.

Announcements

These are read out in class during Period 3 (Mon – Thurs) and Period 2 on a Friday. The tannoy is used to relay urgent information.

Lost Property

Hand anything you find to the Main Office and if you lose anything, ask here.

Valuables

You must not carry sums of money or valuables around in school. You should deposit these for safety at the Main Office to be collected later.

The Café Bar

You can buy healthy snacks and drinks from the Café Bar which is near the canteen. This is open to pupils before school and at lunchtime. Its income helps to defray costs for extra-curricular activities.

School Meals

The canteen operates on a self-service cafeteria system. A wide range of meals and snacks is offered. Each item is clearly priced and you may buy as much as you please. (In common with other Highland Schools, a "smart-card" system operates whereby pupils credit a plastic card with money in advance and top it up as necessary). The canteen is cashless and pupils can only use their National Entitlement Card which can be credited at machines or at a till. Vending machines are also available but not during classes. You collect your meal on a tray and carry it to the cash desk to pay for it. You are then free to sit at any table. When you have finished your meal, replace your chair and return your tray, dishes and cutlery to the trolley, taking care to leave each item in the correct place. Should you spill anything, mop it up immediately with a cloth which you can obtain from the canteen staff.

If your parents wish to apply for free school meals and assistance with school clothing you should obtain an application form from the Main School Office. To qualify, parents must be receiving Income Support or Income-Based Job Seekers Allowance and supply documentary evidence of this when the completed application form is returned. Pupils receiving free meals will be entitled to receive a meal up to the stipulated value. Anything above that price will have to be paid for.

First Year pupils are dismissed from class for lunch 5 minutes early during the first few days of the new session. All S1 pupils will be expected to remain on school premises during the lunch break for their first term.

Packed Lunches

If you wish to bring your own lunch to school, tables are set aside in the School Canteen.

Discipline on School Buses

You are under the School's authority while on these buses and must obey any instructions given to you by teachers or drivers. The drivers have been told to report any cases of misbehaviour to the school. Care must be taken when going to and from the buses. Do not board, or jump from, a moving bus. It is highly dangerous for pupils to run towards a bus while it is still moving. Attention is also drawn to the section Refund of Travelling Expenses for pupils taking part in extra-curricular activities and school matches.

Persistent poor behaviour on the bus will result in a pupil's bus pass being removed.

Adverse Weather Conditions

If school buses have to leave before 3.40pm (Mon to Thurs) or 2pm (Friday) because of bad weather, it is of course impossible to let your parents know, so they must take responsibility for making some arrangements whereby you know where to go in an emergency if you do not have a key to the house. Parents must use their judgement about sending you to school in wintry conditions. Announcements will be made on Moray Firth Radio.

To enquire about school closure in times of adverse weather, please telephone 0870 054 6999 (HC) and, when prompted, dial 041010 (School PIN). The website www.schoolclosures.highlandschools.org.uk will also be updated with information regarding Dingwall Academy.

Parents should advise their children on how long they should wait at the pick up point for their transport. This will depend on the prevailing weather conditions and the availability of shelter at the pick-up point. During adverse weather conditions, no pupil is expected to wait longer than 20 minutes past their normal “pick-up” time.

Early in the session, pupils will be issued with a form requesting the name and address of a friend or relative with whom pupils could stay in Dingwall in the event of serious road conditions preventing buses travelling home at the end of the school day.

The House System

The School's pupils are divided among the current five Houses linked to Pupil Support and each has its own colour.

Brahan - Red
Fairburn - Purple
Novar - Blue
Tulloch - Green
Wyvis -Yellow

The School Sports are organised on an Inter-House basis and normally throughout the session various sports hold Inter-House competitions eg football, basketball and hockey. These competitions are organised by the PE department with teams chosen by pupil [representatives](#). There are a variety of non-sporting competitions which are organised by interested staff.

Pupil Council

This allows pupils to express concerns, contribute ideas and suggestions and share in the ownership and development of the School Community. Meetings are held regularly throughout the session.

School Dress

School Uniform is the expected mode of dress for all pupils attending Dingwall Academy.

School colours

- black, white and grey

S1- 4

- polo-shirt with school logo
- t-shirt with school logo
- fleeced zippies/hoodies/sweaters with school logo
- cardigan/pullover with school logo
- shirt and tie
- blazer with school logo – optional

S5-6

- shirt and tie
- cardigan
- pullover
- blazer with school logo
- blazer with silver braiding and school logo for prefects

The following would be unacceptable:

- tracksuit bottoms
- faded black jeans
- leggings
- jeggings
- short shorts
- black/white/grey stripes, spots or checked garments – pure black, white or grey only
- white Sports 'airmax' trainers

Where a pupil continues to disregard the uniform code of practice, parents will be asked to sign a letter confirming that they are aware their child is not conforming to school dress policy and they support this action. The school's dress policy has been discussed at length within the pupil council and the parent body and they are very supportive of the school's approach.

The uniform can be viewed and purchased at National Schoolwear Centre, Academy Street, Inverness, Schoolwear Made Easy, Harbour Road, Inverness and Calman Trust Limited, Coulpark, Alness.

In addition, an apron is required by all pupils for cookery classes.

British Standard Code of Practice (BS 4163: 1984) makes the following recommendation:- "Dangers to feet arise from heavy falling objects and sharp tools, from spillages of hot or hazardous liquids, etc. It is essential that pupils should wear substantial footwear at all times in the School Workshop. The wearing of open-toed sandals or light canvas shoes should be banned". In this connection, it is strongly recommended that all pupils, when in the workshops, should follow this rule when possible and wear strong footwear and not 'trainers' or similar light footwear.

Face adornment (eg nose rings, eyebrow rings) are not acceptable as is extreme hair colours.

Physical Education

All pupils have compulsory periods of Physical Education. In addition, Certificated PE is an option in S3-S6.

The core Physical Education curriculum comprises six week activity blocks. Pupils are offered a wide range of activities including football (boys), hockey (girls), swimming, basketball, badminton, gymnastics, athletics, rugby, cross country and Scottish Country Dancing. In order to take part in all of these activities pupils are expected to have the following kit

Boys

Indoor training shoes, football boots, white shorts, white football socks, swimming trunks, T-shirt or football shirt (NOT ADVERTISING ALCOHOL).

Girls

Indoor training shoes, football/hockey boots, black shorts, white t-shirt, white football socks, one piece swimsuit.

In the interests of hygiene pupils should have a change of footwear and clothing for PE. Pupils are encouraged to wear track suits and/or sweatshirts, particularly for outdoor lessons and warm-ups. During cross country blocks, pupils are expected to take a shower and should, therefore, bring a towel.

Physical Education staff collect valuables (ie jewellery, money) at the start of each lesson and ensure they are kept safely. Pupils who leave valuables unattended in the changing rooms do so at their own risk.

In the event of a pupil being unable to take part in PE due to illness, injury or for any other reason they are expected to provide the teacher with an explanatory note from home.

The Department is keen to keep such pupils as involved as possible during lessons. Often alternative or modified work can be done so even if a pupil is unable to take full part in the lesson they should bring their kit.

If pupils forget their kit, they will be able to borrow clean kit in the Department, but only on a limited number of occasions.

The school has the following sports facilities:-

A sports hall, gymnasium, fitness suite and playing fields. We also make use of the games hall and swimming pool in Dingwall Leisure Centre.

Refund of Travelling Expenses

If you participate in any school activity held after school or at weekends you may apply for refund of your travelling expenses in the following ways:-

Bus Tickets

You will purchase your bus ticket and retain it for presentation next day to the teacher in charge of the activity you attended. It is your responsibility to check that the price on the ticket corresponds to the fare you paid.

Write clearly your name and class and the activity attended on the back of the ticket, which will be countersigned by the teacher, confirming that you attended the activity. You will then present the countersigned ticket for payment at the main school office. **No Ticket No Money**

Private Transport

There are special arrangements if you cannot return home by public transport. Please apply to the Rector.

Books

Books and jotters are provided by the Education Authority for your use. They are becoming very expensive, so you must treat them carefully for everyone to get the longest possible use out of them.

Cover your books neatly with some suitable material eg brown paper or polythene . If you use sticky tape to fix the cover, see that you stick one part of the cover to another, not to the book itself or it will tear when the cover is removed. You don't need to cover your notebooks unless your teacher tells you to.

Mark books and notebooks with your name, class and session.

If you damage or lose a book tell the appropriate teacher straight away.

Provide yourself with a suitable schoolbag in which to carry your books and notebooks.

Leavers

When you leave Dingwall Academy, obtain a Leaver's Form from your School Office several days beforehand. Have it signed by all your teachers to confirm that you have handed your books back and, after it has been signed by the Rector, return the form to the appropriate Depute Rector.

Employment Outwith School Hours

Your attention is drawn to the following regulations which apply to the issue of an Employment Certificate to children aged 13 or over.

On a school day a child may only work for up to 2 hours, of which 1 hour may be between 7.00 am and 8.30 am and the balance between the close of school and 7.00 pm; if a child works both morning and evening, it must be with the same employer.

On a non-school day (other than a Sunday) a child may work between 7 am and 7 pm. During that period, however, the child may only work for a maximum of 5 hours if under 15 years old or, if over 15 years old, up to 8 hours, both exclusive of meal breaks.

On a Sunday a child may work for not more than 2 hours between 7 am and 7 pm.

The total number of hours which a child may work in a week is restricted to 25 if the child is under 15 years or, if he / she is over 15 years, 35 hours, both exclusive of meal breaks.

A child may not work for more than 4 hours without a break of at least 1 hour for rest and refreshment.

A child must have at least 2 weeks continuous holidays during the school summer vacation.

Exceptionally a child over 13 years but under 15 who is normally allowed to work up to 5 hours a day on a non-school day may, for harvesting, be allowed to work up to 8 hours a day but the maximum number of hours per week is still restricted to 25.

The Certificate is automatically held in suspense when the child fails to attend or is prevented from attending school on a normal school day.

The Employment of Children Act 1973 provides for fines not exceeding £50 for a first conviction of an offence under the Byelaws and on a second or subsequent conviction to a fine not exceeding £100.

Holidays

	School Closes	School Re-opens
Autumn	4 October 2013	22 October 2013
Christmas	20 December 2013	6 January 2014
Spring	4 April 2014	22 April 2014
Summer	3 July 2014	19 August 2014

5 May 2014 will be a holiday. There will be 2 days holiday on 17 and 18 February and 3 in service days from 19-21 February 2014, inclusive.

Leaving Dates

The Leaving Dates are determined by the Scottish Executive and the School has no authority to allow a change. The parents are responsible for the attendance of a pupil up to and including the leaving date except when it falls during a school holiday when the pupil may leave on the last day of the previous term.

eg pupils born on or before 28 February 1998 may leave on 20 December 2013 and pupils born on or before 30 September 1998 may leave on 31 May 2014.

Education Maintenance Allowance (EMA)

New EMA application forms will be available from May 2013.

Pupils who have reached school leaving age may be eligible for an Education Maintenance Allowance (EMA). Income thresholds for new applicants for 2012/13 are –

Income	No. of dependant children	Weekly payment
£0 - £20,351	1	£30
£0 - £22,403	2+	£30

EMA payments will only be made for those weeks where you have maintained 100% attendance (including authorised absences) and acceptable punctuality and conduct. Further details are available from the EMA Unit on 01463 724217 or www.highland.gov.uk/ema

Extra-curricular Activities

Dingwall Academy has in recent years offered its pupils a wide variety of extra-curricular activities. Through school groups and clubs pupils have pursued the following interests:-

Biology, Diggers Gardening Club, Chess, Computing, Drama, The Duke of Edinburgh Award Scheme, First Aid, Young Enterprise, Signing, Scripture Union, Speech-making, and Music in many varieties including vocal, string, brass, woodwind, percussion, recorder and piping groups.

Extra Curricular Sport

The school offers a wide range of extra curricular sporting opportunities to all pupils. We are proud of the number of pupils who take part and of the standard of performance achieved.

Clubs currently running include football (boys and girls), hockey, shinty, athletics, badminton, cross country running, netball, ski-ing, sub aqua, gymnastics, rugby and table tennis.

Notice boards and the daily information bulletin are used to inform pupils of club training nights and fixtures.

Any pupil who has to pay for public transport home after attending a club will have the fare reimbursed by the school. We believe that extra curricular sport greatly enhances school life and enriches pupils experience. Many staff invest a great deal of time in encouraging pupils to become part of the extra curricular programme. It is hoped that in the future many pupils will take advantage of the programme and continue the school's reputation for providing excellent extra curricular opportunities.

Useful Links

www.dingwallacademy.com

www.highland.gov.uk

www.sqa.org.uk

www.educationscotland.gov.uk

www.skillsdevelopmentscotland.co.uk

Further information and support for parents of children and young people with Additional Support Needs can be obtained from -

- (a) Children in Scotland: Working for Children and Their Families, trading as “Enquire – the Scottish advice and information service for additional support for learning”, a charitable body registered in Scotland under registration number SC003527;
- (b) Scottish Independent Advocacy Alliance, a charitable body registered in Scotland under registration number SC033576; and
- (c) Scottish Child Law Centre, a charitable body registered in Scotland under registration number SC012741.”

INFORMATION FOR PARENTS 2012 SECONDARY SCHOOLS

Estimated S5 January Roll As A Percentage Of The S4 Roll In September Of The Previous Session

Dingwall Academy

2009/2010	2010/2011	2011/2012
71	82	86

Highland

2009/2010	2010/2011	2011/2012
78	85	80

National

2009/2010	2010/2011	2011/2012
72	75	77

Examination Results (within Scottish Credit and Qualifications Framework)

(2011/2012 results are pre-appeal)

Dingwall Academy

Percentage of the relevant September S4 roll achieving:									
By end of S4	5+ @ level 3 or better			5+ @ level 4 or better			5+ @ level 5 or better		
	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20
	10	11	12	10	11	12	10	11	12
89	96	89	75	84	78	41	34	31	

Percentage of the relevant September S4 roll achieving:									
By end of S5	1+ @ level 6 or better			3+ @ level 6 or better			5+ @ level 6 or better		
	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20
	10	11	12	10	11	12	10	11	12
47	53	50	20	32	30	6	16	18	

Percentage of the relevant September S4 roll achieving:									
By end of S6	3+ @ level 6 or better			5+ @ level 6 or better			1+ @ level 7		
	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20
	10	11	12	10	11	12	10	11	12
40	38	44	28	18	33	16	12	18	

Highland

By end of S4	5+ @ level 3 or better			5+ @ level 4 or better			5+ @ level 5 or better		
	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20
	10	11	12	10	11	12	10	11	12
	92	92	92	82	83	81	40	38	37

Percentage of the relevant September S4 roll achieving:									
By end of S5	1+ @ level 6 or better			3+ @ level 6 or better			5+ @ level 6 or better		
	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20
	10	11	12	10	11	12	10	11	12
	46	48	48	27	28	27	12	13	13

Percentage of the relevant September S4 roll achieving:									
By end of S6	3+ @ level 6 or better			5+ @ level 6 or better			1+ @ level 7		
	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20
	10	11	12	10	11	12	10	11	12
	37	39	39	25	26	26	16	18	17

National

Percentage of the relevant September S4 roll achieving:									
By end of S4	5+ @ level 3 or better			5+ @ level 4 or better			5+ @ level 5 or better		
	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20
	10	11	12	10	11	12	10	11	12
	92	93	94	78	79	80	36	36	37

Percentage of the relevant September S4 roll achieving:									
By end of S5	1+ @ level 6 or better			3+ @ level 6 or better			5+ @ level 6 or better		
	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20
	10	11	12	10	11	12	10	11	12
	43	45	46	25	26	27	11	12	13

Percentage of the relevant September S4 roll achieving:									
By end of S6	3+ @ level 6 or better			5+ @ level 6 or better			1+ @ level 7		
	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20	2009/20	2010/20	2011/20
	10	11	12	10	11	12	10	11	12
	33	35	36	22	24	25	15	16	16

For Information:

Scottish Credit and Qualifications Framework (SCQF) levels:	
Level 7	CSYS at A-C; Advanced Higher at A-C
Level 6	Higher at A-C
Level 5	Intermediate 2 at A-C; Standard Grade at 1-2
Level 4	Intermediate 1 at A-C; Standard Grade at 3-4
Level 3	Access 3 Cluster; Standard Grade at 5-6

Dingwall Academy



Ground Floor



First Floor



Second Floor

Whilst information provided in this handbook is considered to be correct at the time of printing, it is possible that there may be changes affecting a matter dealt with in the document.



Karen A Cormack BEd BSc
Rector

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