



Full stops and capital letters - where do they go?

KEEP  
CALM  
AND USE

CAPITAL LETTERS  
& FULL STOPS



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- Target:
- To be able to correctly use full stops and capital letters in all written work.
- To be able to identify full stop and capital letter errors and edit work.

# Full stops show the end of a sentence.



- A sentence always contains a verb and noun and makes sense on its own.

Example: Dingwall pupils always use full stops.

English teachers love punctuation.

Mrs Arkley screams when there aren't any full stops.

Read the examples below. (Page 85 in Grammar to 14 books)

Write them out and put the full stops in the correct places.

**Extension task: Underline the verb and the noun in each sentence.**

- The dog went missing the family were very worried they looked all round the streets no one had seen him
- The circus came to town there was a grand parade the clowns messed around among the crowd thousands of people watched



**Capital letters are used:** at the start of sentences.  
for proper nouns.  
for acronyms.

- Acronyms are words created by the first letters of the original title.

e.g

- WW1 = World War 1
- USA = United States of America

Proper nouns are:

days of the week.  
peoples' names.  
street names.  
place names.  
business names.  
months.  
name of book/film

A sentence always contains a verb, a noun, a full stop and a capital letter





## Where should the capital letter be in these sentences?

1. i was looking in the window of tesco and saw my best friend.
2. it was a cold day in the middle of december.
3. jake and josh were looking forward to reading the hunger games.
4. it was five in the morning and the birds were singing.
5. the cinema was very busy on the opening night of spectre

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**Put extra-large full stops and capital letters into the sentences where there are missing:**

- a) sam woke he noticed a dramatic drop in temperature it was 50 degrees below freezing he felt his nose it didn't seem to be there any more
- b) on tuesday I went to my friend's house it was brilliant he had a fantastic car thathe'd bought at an auction it was an ex-police car and was in excellent condition
- c) nick's hand was shaky he reeled it in slowly he felt sick because he'd lost a big fish
- d) when the people came to where the dragon lay the sight scared them they didn't dare come close or touch it some people ran away some warned their friends not to go near the creature in case it had any life left in its body they explained that it might still be able to breathe fire over them others thought the dragon might have little dragons